**Tips for University Core Curriculum (UCC) Reflection Documents**

**Part I: Discuss what you noticed about your course as pertains to your report. Listed below are some topics that may be of interest for your course.**

* Comparing learning objective scores with overall course grades
* Using the slicers to explore how student performance within the learning objective(s) may differ by student characteristics (e.g., ethnicity, gender, student class rank, etc.)
* Comparing learning objective scores from different points within the semester (e.g., differences in pretest and posttest scores) or across semesters (e.g., trends in performance from Spring 2017 to Spring 2018)
* A combination of these suggestions
* Or other topics relevant to your course

**Part II (The most important part): Discuss how the information you discovered could be used to guide course improvements. Some potential improvements are listed below.**

* Revising course assignments
* Updating course management policies
* Reviewing the course with a committee
* Retaining the course as is (e.g., the data show that the course is operating as you intended)
* A combination of these suggestions
* Or other ideas for improving your course

**Please keep in mind that:**

* The goal of the evaluation process is to help you keep your course running optimally, be that through discovering areas of improvement or maintaining a course with which you are satisfied. Either way, you are in charge of your data and the interpretation of its evaluation.
* The final reflection document should be approximately one page in length (e.g., one-half of a page for courses with a single learning objective that seems to be working well, one and one-half pages for a course with multiple learning objectives that showed many group differences, etc.) Though we want you to consider and discuss relevant aspects of your course and how you intend to maintain or improve the course, you do not need to submit a detailed improvement plan.
* The UCC office sincerely values your input. If you have ideas regarding how we could improve your evaluation report or questions about how to best use your report when completing the reflection document, please do not hesitate to contact us. We can be reached by email (corecurr@siu.edu) or telephone (618-536-5555).

**Thank you for your participation in UCC assessment.**